Licking Area Computer Association

Minutes of the LACA Governing Board Meeting held August 13, 2015, convening at 9:05 am. Mark Neal, chairperson, brought the meeting to order. The following members answered present to the roll call: Joyce Malainy, Matt Sheridan, Jill Sheridan, Trevor Thomas, Kevin Snyder, Nelson McCray, Eric Smith, Doug Ute, Scott Hartley, Chris Briggs, Mindy Sturm, Mark Neal and Jon Bowers. The following district treasurers were also in attendance: Ben Streby, Rob Ogg, Glenna Plaisted, Julie Taylor and Ryan Smith.

16-001 It was moved by Scott Hartley and seconded by Trevor Thomas to approve the minutes of the May 14, 2015 meeting. A vote of approval was taken.

The June appropriation modifications were presented along with the FY15 final 5-year projection.

16-002 It was moved by Jill Sheridan and seconded by Matt Sheridan to approve the FY15 financial items as presented. A vote of approval was taken.

Jon Bowers presented the July appropriation modifications bringing unencumbered cash for software, hardware and maintenance, and August appropriation modifications. August financial reports were presented and an updated FY16 budget with 5-year projection. Jon Bowers explained that the updated FY16 budget includes all contracts and services after being previously approved in March, 2015.

16-003 It was moved by Joyce Malainy and seconded by Chris Briggs to approve the FY16 appropriation modifications, financial reports and amended budget. A vote of approval was taken.

The FY16 Oho K-12 Network Agreement was presented. Jon Bowers explained that ITCs are required to enter into this agreement to secure K-12 Network funding for districts. The agreement requires that ITCs purchase the majority of their bandwidth through the state and adhere to state-defined network designs.

16-004 It was moved by Scott Hartley and seconded by Trevor Thomas to approve the FY16 Ohio K-12 Network Agreement. A vote of approval was taken.

Jon Bowers presented the FY16 CIP Narrative, explaining that one of the changes to administrative code modified the CIP reporting requirements for ITCs. ITSc are only required to submit a CIP narrative; LACA will continue to use a grid to track annual CIP goal progress.

16-005 It was moved by Jill Sheridan and seconded by Matt to approve the presented FY16 Continuous Improvement Plan.   A vote of approval was taken.

16-006 It was moved by Joyce Malainy and seconded by Trevor Thomas to approve the electronic vote of July 27, 2015 to "approve the purchase of iBoss Appliances at a cost not to exceed $52,100.00" A vote of approval was taken.

Jon Bowers presented two new policies, one to comply with new Ohio legislation, the Data Release Policy; and one to comply with FCC reporting requirements, the Internet Transparency Disclosure. ODE has reviewed the Data Release Policy and WCSR, the ITC legal team, drafted the Internet Transparency Disclosure statement.

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16-007 It was moved by Joyce Malainy and seconded by Kevin Snyder approve policies as presented. A vote of approval was taken.

Jon Bowers explained the Ohio E-Rate Group Consortium agreement enables ITCs to retain legal guidance and representation regarding e-rate eligible services for schools.

16-008 It was moved by Chris Briggs and seconded by Nelson McCray to approve the Ohio E-Rate Consortium Agreement with WCSR. A vote of approval was taken.

Jon Bowers presented the two INFOhio supplemental contracts that were awarded to LACA to extend Trish Baker's services: the iCoach contract subsidized Trish presenting in the Central Ohio Region; the Super iCoach subsidizes Trish sharing her content across Eastern Ohio.

16-009 It was moved by Matt Sheridan and seconded by Jill Sheridan to approve the INFOhio iCoach Agreements. A vote of approval was taken.

Presentations

Jon Bowers gave a brief update on INFOhio. While the $1.4 million cut was not restored to the INFOhio budget, ODE did provide INFOhio a $1 million grant to support the program. ODE is also funding Bookflix and Storia. Leaning Express is the only resource being cut, and that is primarily because OhioMeansJObs.org had also purchased the resource, albeit, a slightly different version. iSearch will become available to schools later this year, which will emulate the search capabilities that students will have in college.

It was reported that the core upgrades were continuing and that the alternate path to the internet will be completed by the end of September, improving the reliability of LACA's internet services for schools.

Geoffrey Andrews has assumed the Executive Director position with the MCOECN and is planning to visit each ITC over the next month. He will focus on aligning the MCOECN efforts to better support ITC goals. He will help further the cyber security and liability research that has started for ITCs.

ODE is creating an SSDT (State Software Development Team) Oversight Committee to oversee the SSDT. ITCs are asked to nominate representatives from each region; ODE and OASBO will also have representation on the committee. This is a significant step in aligning state financial software with district needs.

The changes to ORC which ITCs were reviewed. LACA is now in full compliance with all new requirements. The Personnel Committee will be considering CEU requirements for LACA staff since the legislated requirements have been eliminated. Jon Bowers reviewed the most recent developments in the ProgressBook Suite, including the ability to view report cards and to update parent contact information through ParentAccess. Jon Bowers also explained that it is critical that LACA be involved in district discussions about third party applications that interface with fiscal or student applications to ensure that we can provide data in the format required to function properly. LACA staff will be making efforts to communicate this need to their users.

The board discussed the results of the strategic planning discussions from this summer. One particular need that was identified was potentially streamlining management, potentially reducing the number of board meetings and creating more ad hoc committees to keep important issues moving forward. Trevor Thomas and Joyce Malainy volunteered to work with Jon Bowers to draft a recommendation. Ensuring that the software that LACA supports meets district needs was also discussed. Jon Bowers will lead an effort to survey schools to determine needs. It is critical that districts share needs with LACA staff to succeed in aligning software with schools' goals.

LACA has been asked if we would provide student services to schools in parts of Ohio in which ITCs do not offer the ProgressBook Suite. The board discussed advantages and disadvantages and directed Jon Bowers to report back any progress that occurs.

The remaining meeting dates for FY16 are October 8, December 10, 2015; and January 14, March 10 and May 12, 2016. Superintendents are asked to notify Jon Bowers if the board meeting dates coincide with other administrator meetings or events.

16-010 It was moved by Doug Ute and seconded by Nelson McCray to adjourn the meeting at 10:09 am. A vote of approval was taken.